



StFX Continuing & Distance Education

FALL & WINTER 2017-18

**Undergraduate courses * Graduate Studies in Education
Post RN Bachelor of Science in Nursing
Certificate in Continuing Care (Post RN)
Certificate in Gerontological Nursing (Post RN)
Diploma in Intellectual Disability Studies
Certificate in Organizational Leadership**

**Special Interest Courses & Workshops:
University Math Preparation
Writing for Academic Purposes * Learning Lunches**

1-877-867-3906

continuinged@stfx.ca

Last Updated: March 5, 2018

**StFX Continuing & Distance Education
2017-2018**

Important Dates	2
Part-time Study/Admission to St. Francis Xavier University	3
Online Learning	4
Technology Support and Guidelines for Computer-based Distance Courses	5
Student Email Accounts	6
Course Registration Information	7
Registration Deadlines	8
Course Drop & Refund	8
Tuition Fees & Payment Options	9
Course Cancellation	9
Receipts	9
Academic Regulations	9
Academic Counseling	10
Student ID Cards	10
Study Awards	10
X-Ring	11
Graduation: Application for Degree and Diploma	11
UNDERGRADUATE COURSES (ONLINE)	
Fall/Winter Schedule	12
POST RN PROGRAMS (DISTANCE)	
Post RN, Bachelor of Science in Nursing	16
Certificate in Continuing Care	16
Certificate in Gerontological Nursing	16
Fall/Winter Schedule	17
GRADUATE STUDIES IN EDUCATION: MASTER OF EDUCATION PROGRAM	
Program Description	20
Fall/Winter/Spring Schedule	
Non-Cohort	23
Culturally Responsive Pedagogy Cohort	26
Early Elementary Pedagogy Cohorts	26
Indigenous Education Cohort	28
Mental Health and Wellness Cohorts	28
Outdoor Education Cohort	30
Physical Education and Health Leadership Cohort	30
Secondary Science Cohort	31
Transforming Learning Using Technology & Digital Resources Cohort	32
PHD IN EDUCATIONAL STUDIES	33
DIPLOMA & CERTIFICATE PROGRAMS	
Diploma in Intellectual Disability Studies	34
Certificate in Organizational Leadership	35
SPECIAL INTEREST COURSES	
Learning Lunches	36
University Math Preparation (Online)	36
Writing for Academic Purposes	37
Teaching English as a Second Language	37
UNIVERSITY SERVICES/INFORMATION	
The Campus Store (Bookstore)	38
Angus L. Macdonald Library - Library Services for Distance & Continuing Education Students	38
The Tramble Rooms – Centre for Accessible Learning	39
The Student Success Centre	39
UNIVERSITY DIRECTORY	40

IMPORTANT DATES

See the current StFX Academic Calendar for other important dates

www.sites.stfx.ca/registrar_office/sites/sites.stfx.ca/registrar_office/files/2016_2017%20cal%20of%20eventsJun_0.pdf

2017 FALL TERM

July 7	Final date to apply for degree or diploma to be conferred at Fall Convocation
August 18	Registration deadline for Master of Education Fall term courses, after which a late registration fee will be charged
September 5	Distance Nursing Fall term courses begin
September 5	Undergraduate Fall term classes begin on campus
September 5	Undergraduate Fall term online courses begin
September 11	Master of Education Fall term classes begin (unless otherwise indicated)
September 11	Diploma in Intellectual Disability Studies Fall term courses begin
September 30	Application deadline for Thelma May Kempffer Entrance Scholarship for Distance Nursing students
October 6	Final date to apply for degree or diploma to be conferred at Spring Convocation
November 15	Application deadline for Fall term Bursary for Master of Education students and part-time undergraduate students
November 28	Last day Undergraduate Fall term online courses
November 30	Application deadline for Study Awards for Part-time Post RN BScN students
December 1	Registration deadline for Master of Education Winter term courses, after which a late registration fee will be charged
December 2	Fall Convocation
December 3	Feast Day of St. Francis Xavier
December 5	Examinations for online undergraduate courses begin

2018 WINTER TERM

January 3	Undergraduate Winter term online courses begin
January 3	Undergraduate and Distance Nursing Winter term online courses begin (unless otherwise indicated)
January 8	Master of Education Winter term courses begin
January 15	Diploma in Intellectual Disability Studies Winter term courses begin
February 15	Application deadline for Winter term Bursary Awards for Master of Education students and part-time undergraduate students
February 15	Final date to apply for Master of Education Program (Program begins in July)
February 19	Winter Study Break begins. Continuing & Distance Education courses may substitute the public school midterm recess, at the discretion of individual instructors
March 2	Registration deadline for Master of Education Spring term courses, after which a late registration fee will be charged.
April 2	Master of Education Spring term begins
April 6	Last day of Winter term classes for online undergraduate courses
April 9	Examinations for online undergraduate courses begin
May 6	Spring Convocation

2017-2018 CONTINUING & DISTANCE EDUCATION FALL/WINTER PROGRAMS

Please refer to the most current electronic version of this calendar for updated information, available on the StFX Continuing & Distance Education website: www.sites.stfx.ca/continuingeducation/

The regulations governing admission and degree requirements are as set forth in the current StFX *Academic Calendar* www.sites.stfx.ca/registrars_office/academic_calendar

StFX Continuing & Distance Education provides degree, non-degree, and non-credit learning opportunities for persons who wish to study on a part-time basis. Please check the **Table of Contents** for listings of all programs.

Students can call the Continuing & Distance Education Office for general information or for assistance regarding part-time study. Our office is located at 2175 Varsity Drive on the 2nd floor of MacDonald Hall.

Continuing & Distance Education
St. Francis Xavier University
Antigonish, Nova Scotia
Phone: (902) 867-2372 / 3906 or 1-877-867-3906
Email: continuinged@stfx.ca or med@stfx.ca
Department website: www.sites.stfx.ca/continuingeducation/

Students should note, however, that their primary contacts for information and applications are the addresses or phone numbers given in each program description. Students are bound by all regulations of the current *St. Francis Xavier University Academic Calendar*: www.sites.stfx.ca/registrars_office/academic_calendar

PART-TIME STUDY

St. Francis Xavier University provides post-secondary educational opportunities to individuals from a variety of backgrounds. Many students are not able to take advantage of full-time studies. To assist students who wish to study on a part-time basis, the University offers a number of courses / programs through part-time study and distance education.

ADMISSION TO ST FRANCIS XAVIER UNIVERSITY

New students or students who have already graduated and wish to take additional courses must apply and pay a \$40.00 application fee and be admitted to the University prior to taking courses. The regulations governing admission and degree requirements are as set forth in the current StFX *Academic Calendar* (see section 1) at www.sites.stfx.ca/registrars_office/academic_calendar. Prospective students must submit any prior transcripts. The application for admission to undergraduate courses can be downloaded from the following link: www.stfx.ca/apply/. The application for admission to the Master of Education program can be found at the following link: www.sites.stfx.ca/continuingeducation/master/application_forms.

INTERNATIONAL GRADUATE STUDENTS

Qualified international students are encouraged to apply for full-time graduate studies in the Master of Education program. Prospective students should plan to be at StFX for a minimum of 13 months (July 1 to July 30 of the following calendar year). If at all possible international students are encouraged to arrange their travel plans to arrive at StFX by the first of July. For further information on international students, please visit our International Student Office website located at the following link: www.stfx.ca/prospective/international/.

ONLINE LEARNING

Taking courses online provides a flexible and convenient opportunity for you as a student. Our online platforms include Moodle (asynchronous - anytime, anywhere) and Blackboard Collaborate™ (synchronous - real time).

All of our online courses and programs use Moodle as the learning management system, providing students with the flexibility of choosing the time of day or night they wish to participate in their course. Moodle is often used for discussions and document sharing throughout the term.

Graduate courses in Education (MEd) use Moodle and Blackboard Collaborate. Collaborate is real time, meaning you and your peers are present at the same time. Through Collaborate, you will be able to listen and speak with others and through interactive tools, see and share activities. You will access your Collaborate classroom via a link provided to you from your professor, or via a link in your Moodle course.

To ensure that you are prepared to be an online learner and to help you prepare for positive and successful online experiences, here are a few tips and suggestions:

- You must have access to a computer and the Internet on a regular basis. You will need to check your course daily to participate in discussions and to get course materials and updates. Also, keep your StFX email inbox active, as this is your professor's method of communicating with you.
- You must be prepared to spend at least 10 hours of study time per week for each course you are taking. Online courses provide flexibility and convenience; however, they do require time, commitment, and attention.
- Time management skills are important in an online course. Check your course daily for new postings, updates, assignment deadlines, quiz dates, etc. In many courses, weekly schedules are provided to help you stay on track.
- You will be expected to participate and share in discussions by responding to questions posted by the instructor as well as responding to postings by others in your class. This is done in an open, constructive, and friendly manner. Posting your thoughts/comments provides you the opportunity to reflect on your answers before posting them to the discussion form.
- Moodle and Collaborate tutorials are available. Participate in a tutorial before the course begins to ensure that you are prepared for the first class. These tutorials will help your understanding of the transition from traditional classroom into an online classroom and ensure you have the required technology to participate.
- Technology guidelines for Windows and Mac are provided on page 5.

TECHNOLOGY SUPPORT AND GUIDELINES FOR COMPUTER-BASED DISTANCE COURSES

Minimum system requirements for participating in online courses

Windows Specifications

Operating System:	Windows 7 or later
Processor:	1 GHz or faster
Memory:	4 GB of RAM minimum
Hard Drive:	10 GB free space minimum
Browser:	Internet Explorer 11.0 or MS Edge; Firefox or Google Chrome recommended
Email:	Students must use their StFX email address (provided by IT Services)
Plug-ins:	Latest Flash; free download from Adobe: www.adobe.com/downloads
Internet:	High Speed; Cable/DSL recommended
Printer:	Graphics-capable printer (inkjet or laser)
Microphone:	Built in; USB microphone/headset recommended
System type:	Desktop or laptop

Mac Specifications

Operating System:	Macintosh OS X 10.6.3 or later
Processor:	1 GHz or faster
Memory:	4 GB of RAM minimum
Hard Drive:	10 GB free space minimum
Browser:	Safari; Firefox or Google Chrome recommended
Email:	Students must use their StFX email address (provided by IT Services)
Plug-ins:	Latest Flash; free download from Adobe: www.adobe.com/downloads
Internet:	High Speed; Cable/DSL recommended
Printer:	Graphics-capable printer (inkjet or laser)
Microphone:	Built in; USB microphone/headset recommended
System type:	Desktop or laptop

Moodle Support

Email: cdesupport@stfx.ca

Collaborate Support for Teaching and Learning

Email: cdesupport@stfx.ca

Phone: 902-867-4530

Technical Support and Resources for Blackboard Collaborate:

<http://bit.ly/29sUnFn>

STUDENT EMAIL ACCOUNTS

Your StFX student email account is used for all communication between you and StFX. All information coming from the Program Office, as well as other university offices will be sent to your StFX email account only.

It is vital that you check and maintain your account regularly.

Keep your inbox open for emails by deleting unnecessary messages and changing passwords as required.

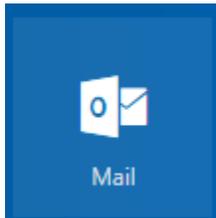
If you are unable to access your StFX email account, please contact IT Services at itservices@stfx.ca or phone (902) 867-2356 or toll free at 1-888-860-2356.

Accessing Webmail (your personal StFX email account):

1. Go to the MyStFX homepage www.sites.stfx.ca/welcome/

2. Select the **Office 365** link and enter your user name (e.g., x2014abc) and your applicable password as outlined on your PIN letter.

3. Click on the **Mail** icon

A screenshot of the MyStFX website. On the left is a "RESOURCES" menu with a list of university services. On the right is a banner for "Students, Faculty and Staff" with several navigation buttons. A red arrow points from the "Office 365" button in the banner to the "Mail" icon in the previous block.

RESOURCES

Student Faculty/Staff

- Academic Advising
- Academic Vice-President & Provost
- Accessible Learning
- Accounting Services
- Art Gallery
- Athletics
- Campus Store
- Chaplaincy
- Child Care
- Conference Services
- Continuing & Distance Education
- Co-operative Education Program
- Dean of Arts
- Dean of Business
- Dean of Education
- Dean of Science
- Dining Services
- External Scholarships
- Facilities Management
- Faculty Search Page
- Financial Aid Office
- Graduate Studies

MyStFX
Students, Faculty and Staff

BANNER » OFFICE 365 »
mesAMIS » THEU.CA »

Facebook
StFX University
Liked 18K likes

To view and reset your original password:

For assistance in updating your profile or to reset your webFX account visit the IT Services page "Guides and Tutorials": https://sites.stfx.ca/itservices/guides_and_tutorials

All students are required to check their StFX email accounts on a regular basis and keep the inbox open for deliveries by deleting unnecessary emails and changing passwords as required. All information coming from the Program Office, as well as other university offices will be sent to your StFX email account only. If you are unable to access your StFX email account, please contact IT Services at itservices@stfx.ca or phone (902) 867-2356 or toll free at 1-888-860-2356.

COURSE REGISTRATION INFORMATION

The following course registration information is for undergraduate, Post RN, and Graduate Studies in Education. For all other programs, please see specific program information for course registration information.

Advanced registration is required: When you have successfully met admission requirements to StFX, you will receive a letter of acceptance from the Admissions Office, which contains your StFX ID number. In this letter, you are asked to call the Continuing & Distance Education Office (1-877-867-3906) to register for your first course. At this time, please ask us for your PIN letter to be forwarded to you. This letter will allow you to, among other things, register for future courses online. Continuing students should follow online course registration directions as indicated below.

Those who wish to take a course at StFX for credit at another institution must present a letter of permission from their home institution.

Check your registration times /dates

Students who have been admitted as new non-degree undergraduate students to StFX will be sent a letter from the Admissions Office advising them to contact Continuing & Distance Education to register for their first course. Continuing students are requested to view registration information at: www.sites.stfx.ca/registrar_office/Course_Timetable

HOW TO REGISTER FOR A COURSE

Students are required to register for all their own courses (unless otherwise indicated). To register, you must have your 'PIN Letter', which contains your StFX student ID and your 6-digit numeric password. If you are a new student and have not received your PIN letter, or if you are a returning student having difficulties with our registration process, please contact our Program Office at (902) 867-3906 / 2372 or toll free at 1-877-867-3906.

Please note the link below that will bring you to our registration tutorial. This tutorial will guide you through the registration process step-by-step with screen shots that will help ensure that you are on the right track.

1. Select the following link:
www.sites.stfx.ca/registrar_office/Course_Timetable
2. Click on '**BANNER (SELF-SERVE)**,' then enter your student ID and your 6-digit numeric PIN
3. Select '**Registration**'
4. Select '**Registration**' again
5. Select the appropriate term, i.e., Full Academic Year 2017-2018, or Fall 2017 or Winter 2018
6. Select Add/Drop Classes
7. Input the CRN(s) (Course Reference Number) into the field(s) at the bottom of the page
8. Once CRNs are entered, click the 'Submit Changes' at the bottom of the screen

Note the web registration tutorial link

OFFICE OF THE REGISTRAR Transcript Requests Banner Self-Service and mesAMIS Contact Academic Departments Services and Request Forms Course Drop and Refund Dates March Advising and Major Declaration Academic Calendars Course Timetable Course Registration Grades Examinations Graduation Academic Integrity Financial Aid Institutional Analysis For Faculty Resources	Registration 2017-2018 Registration New Students Registration Information for Returning Students Registration Help Centre (opening June 12) Hours of Operation: Monday to Friday 8:30 AM to 12:00 PM and 1:00 PM to 4:30 PM (Holidays excepted; Times are Atlantic Daylight Time) E-Mail (preferred): nsr@stfx.ca Local Phone: (902) 867-3645/3646 Toll Free: (844) 888-7337 Please include student ID number and name with all inquiries.
mesAMIS BANNER (SELF-SERVICE)	Registration Errors and Restrictions Common Registration Error Messages View Degree, Program and Major Restrictions View Course Section Prerequisites View Course Section Corequisites About Duplicate and Equivalent Courses
CONTACT US Monday-Friday 8:30 a.m. to 4:30 p.m. Holidays excepted Building: Nicholson Tower Toll Free: (888) 734-7839 Phone: (902) 867-2160 Fax: (902) 867-5458 Email Us: registr@stfx.ca Office: 3rd Floor	How to Register in Courses Web Registration Tutorial After Initial Registration Adding and Dropping Courses Writing Centre Courses Learn About APEX and eXcel

When registering online, please ensure that you print a copy of your 'myGrades' report which will include any current registration you have in our system. If you do not see any current registration, please contact our Program Office for assistance as this may suggest you have encountered technical difficulties. The 'myGrades' link can be accessed through your personalized mesAMIS: www.sites.stfx.ca/registrar_office/bannermesamis.

NOTE: You may not see the tuition charges immediately on your StFX financial details. If you see the course listing on your myGrades report as 'IP' (In Progress) you have registered successfully.

It is the responsibility of students to know their respective degree patterns. To ensure you are following the right program pattern contact:

med@stfx.ca – Master of Education Program

distance.nursing@stfx.ca – Distance Nursing Program

advising@stfx.ca - Undergraduate

COURSE REGISTRATION INFORMATION FOR MASTER OF EDUCATION STUDENTS

The following course registration information is for the Master of Education Program. For all other programs, please see specific program information on the applicable web pages or contact our Registrar's Office; contact information located within the following link: www.sites.stfx.ca/registrar_office/.

For all new students in the Master of Education Program, registration for your first two required courses (EDUC 505 and 534) will be done for you by the Program Office. These courses are the two core courses that you will take the summer following your acceptance into our program. Remaining course registration will be done by you. The Program Office will be available to you should you encounter any difficulties with the process. Note: Registration for EDUC 543, 590, 593, and 599 is also done through the Program Office.

REGISTRATION DEADLINES

Refer to IMPORTANT DATES (page 2)

COURSE DROP AND REFUND

A student wishing to drop a course should immediately log onto the StFX registration portal and drop the course.

- For assistance with our undergraduate distance courses please contact continuinged@stfx.ca or call toll free at 1-877-867-3906.
- For assistance with dropping a distance nursing course please contact distance.nursing@stfx.ca or call toll free 1-800-565-4371.
- For assistance with dropping a Master of Education course please contact med@stfx.ca or call toll free 1-877-867-3906. An administration fee of \$100 will be applied to Master of Education students dropping courses within two weeks of the course start date.
- For all other on campus undergraduate courses please contact registr@stfx.ca or call (902) 867-2160.

Refunds are prorated based on the date formal notification is received from the student. Notification to the instructor does not constitute a formal drop; students must notify the appropriate office on campus as noted above.

See [Refund Policy](#)

TUITION FEES FOR PART-TIME STUDENTS

Please refer to the Student Accounts Fee Schedule:

http://sites.stfx.ca/financial_services/sites/sites.stfx.ca.financial_services/files/2017-2018-PARTIMEFEES.pdf

Students who audit credit courses are charged one-half of tuition and registration fees.

Senior citizens (age 65 and over) are not charged tuition or registration fees for undergraduate on-campus courses only.

Please see the *StFX Academic Calendar* section 2.1.4 for further information:

www.sites.stfx.ca/registrars_office/academic_calendar

PAYMENT OPTIONS

All tuition fee payments are due the day before the course begins. All payment or receipt inquiries are to be addressed to the Student Accounts Office at (902) 867-2123/3738. Payments may be made online by setting up St. Francis Xavier University as a Payee and the account number is your StFX student ID number. Cheques are to be made payable to St. Francis Xavier University and please indicate your student ID number on the cheque.

Checking your account balance and making a making a payment on your account:

1. Go to the StFX student home page (www.sites.stfx.ca/welcome/)
2. Select mesAMIS
3. Log in using your Student ID as your user name and your six digit numeric password as your PIN.
4. From your homepage under 'Important Stuff to Check Out' select 'Lookup Student Account Information'
5. For student account inquiries, please contact the StFX Business Office directly at (902) 867-2123

COURSE CANCELLATION

The university reserves the right to cancel any courses for which there is insufficient advance registration. Normally, a minimum of 14 students is required to retain a course on the schedule. If it becomes necessary to cancel a course, students will be notified via their StFX email account.

RECEIPTS

T2202As for income tax purposes are available through our student accounts office. The following link will bring you directly to student accounts webpage: www.sites.stfx.ca/financial_services/StudentAccounts.

ACADEMIC REGULATIONS

For information on evaluation procedures and minimum grades consult the *StFX Academic Calendar* online at: www.sites.stfx.ca/registrars_office/academic_calendar

ACADEMIC COUNSELLING

- Undergraduate students requiring academic counseling are asked to contact our Academic Advising office at (902) 863-3300 or email advising@stfx.ca.
- Distance Nursing students please call Continuing & Distance Education at (902) 867-5186 or toll free at 1-800-565-4371 or email distance.nursing@stfx.ca.
- Master of Education students please call (902) 867-3906 or toll free at 1-877-867-3906 or email med@stfx.ca.

IMPORTANT: If you are not sure what courses fit your degree pattern it is vital that you call the appropriate office as indicated above for academic guidance.

STUDENT ID CARDS

Student ID cards may be obtained by visiting our Safety and Security Office. The office is located at 5005 Chapel Square. For information call (902) 867-3981. Email address: www.sites.stfx.ca/security/.

STUDY AWARDS

STUDY AWARDS FOR PART-TIME UNDERGRADUATE STUDENTS

A limited number of study awards will be granted each year. Each award will be offered by StFX Continuing & Distance Education to part-time students registered in undergraduate courses. The candidates must meet the following criteria:

- A. Be a part-time undergraduate student (maximum 15 credits / minimum 3 credits per academic year)
- B. Demonstrate a financial need by submitting a written personal statement
- C. Have demonstrated high scholastic standing in previously completed StFX courses

Deadline to apply for award is November 15 and February 15 of each year. Application forms can be found at www.sites.stfx.ca/continuingeducation/undergrad.

STUDY AWARDS FOR PART-TIME POST RN BScN STUDENTS

The Distance Nursing BScN program study award is available to students enrolled in part time post RN BScN distance nursing courses at StFX. This award is meant to provide financial assistance and to encourage nurses to continue professional development through the attainment of new knowledge and skills. It recognizes students' commitment to pursuing higher education in nursing and dedication to their program of study. The number of awards may vary each year. A limited number of \$500 awards are available. Successful applicants will have met the following criteria:

- A. Actively enrolled in the part-time Post RN BScN program
- B. Have completed a minimum of 12 credits of BScN requirements
- C. Demonstrated a financial need by submitting a written personal statement
- D. Maintained high academic standing in completed courses.

Deadline for applications is November 30. Application forms can be located through the following link: www.sites.stfx.ca/continuingeducation/distance_nursing.

BURSARY FOR MASTER OF EDUCATION STUDENTS

A limited number of \$500 bursaries will be granted each year to current students in good standing in the Master of Education program. Deadlines for application for each academic year are November 15 and February 15. Application forms can be located through the following link: http://sites.stfx.ca/continuingeducation/Applications_Forms

X-RING

The X-ring ceremony takes place on December 3, the Feast of St Francis Xavier. For information on eligibility see www.stfx.ca/sites/default/files/pages/x-ring_policy_2014_.pdf or call 902-867-2243.

GRADUATION: APPLICATION FOR DEGREE AND DIPLOMA

Students in their graduation year **MUST** apply in order to be considered a candidate for the applicable convocation ceremony. The deadline to apply for Fall convocation is July 7 and the deadline to apply for Spring convocation is October 6. Applications to apply for convocation can be located through your personalized mesAMIS portal. There are no fees associated with this application.

It is important to note that no student will be considered a candidate for any particular convocation ceremony without an application. The application form is submitted electronically to our Registrar's Office. The Office of the Registrar will maintain the candidacy list for both convocation ceremonies. Any questions or concerns regarding the application process can be emailed to registr@stfx.ca or by phoning (902) 867-2160.

StFX | Students' Union | Webmail

WebFX
mesAMIS

Who's@X | myGrades | myGPA | myExams | myClasses | myAccounts | myPrinting | myCallingCard

Notices
[Correspondence](#)

DCB
[Additional DCB](#)

Online Forms
[Address Change Procedure](#)
[Appeal an Academic Penalty](#)
[Appeal a Grade](#)
[Application for Degree/Diploma](#)
[Application for Late Addition of a Course](#)
[Application for an Overload \(Extra Course\)](#)
[Application for Override](#)
[Application to Change Program](#)
[Confirmation of Enrollment](#)
[Letter of Permission](#)
[Notice of Withdrawal Form](#)

Welcome
You are encouraged to visit here often, as notices will be posted and new services will be added during the academic year.

There is a lot of information presented on this page. Please take some time to familiarize yourself with what is available and remember to check back often for new information.

Click the button below to register in courses or check your time to register.

Register in Courses

Important Stuff to Check Out

- [Lookup Student Account Information](#)
- [Look at current fee schedule](#)
- Your personalized [class schedule](#) and [exam schedule](#)
- [Confirmation of Enrollment Letter](#)
- [Timetable](#)
- [Application for Degree/diploma](#)
- [Academic Integrity Policy](#)

Calendar [more...](#)

APRIL

Tue. 5 University Senate meeting 7:30 p.m.
Wed. 6 Last day of classes
Mon. 11 Final examinations begin
Thu. 21 Last day of examinations
Fri. 22 Good Friday, no classes
Mon. 25 Professors to submit final grades by 9:00 a.m. for graduation candidates
Tue. 26 Spring classes begin
Fri. 29 Spring Convocation list published

MAY

Sun. 1 Spring Convocation
Mon. 2 Professors to submit final grades for returning students by 9:00 a.m.

UNDERGRADUATE COURSES

ANTIGONISH (ON CAMPUS)

For a tentative listing of day and evening classes on the university campus, please refer to the following website:
www.sites.stfx.ca/registrars_office/Course_Timetable

ONLINE COURSES

CRN = Course Reference Number

COURSE	DATES	DESCRIPTION
BIOL 220.66 Selected Topics in Biology CRN 53134 V. Karunakaran	September 5, 2017 - April 9, 2018 Online	This course is for non-science students who are interested in understanding biological concepts. The course deals with “how scientific principles are established” and illustrates this by discussing selected topics of biological and human interest. Topics include: evolution and population, diabetes, homeostasis, HIV and vaccines, antibiotic resistance, and cancer. Six credits.
ENGL 111.66 Literature and Academic Writing I CRN 53135 C. Rushton	September 5 - December 4, 2017 Online	This course will give students key skills such as: how to write literary-critical essays; how to build a question or problem from a close-reading of a literary work; how to frame an argument in a way that gives it purpose; how to develop that argument by presenting and analyzing evidence; how to engage in scholarly debate; how to do literary-critical research. Credit will be granted for only one of ENGL 111, 100 or 110. Three credits
HNU 215.66 Nutrition for a Healthy Lifestyle CRN 53136 P. Mazier	September 5 – December 4, 2017 Online	This course introduces nutritional science and the role that nutrition, exercise, and other lifestyle behaviours play in the promotion of health. Topics include the function of food and its role in maintaining and promoting health, vegetarianism, food safety, body weight, and healthy eating. Credit will be granted for only one of HNU 215 or HNU 261. Not acceptable for credit in the HNU, HKIN (minor in HNU) or NURS programs. Three credits.
PSCI 295.66 Religion and Politics CRN 53137 L. Stan	September 5 - December 4, 2017 Online	This course is an examination of the impact of religion on politics and politics on religion. Students will consider the relationship between religion and politics in the Middle East, Northern Ireland, India and Pakistan, Eastern Europe and North America. Case studies will demonstrate interactions between the state and Christianity, Islam, Hinduism, Judaism, as well as the influence of religion on citizenship, education, the party system, and social issues. Cross listed as RELS 295. Three credits.
PSCI 345.66 Women and Politics CRN 53144 L. Stan	January 3 - April 9, 2018 Online	This course is an introduction to the study of women and politics this course has three parts: feminist political thought and the women’s movement; political participation and representation; and public policy. Topics include feminist political thought in the Western political tradition; the evolution and politics of women’s movement, women’s participation in political parties and legislatures; women and work; and the welfare state. Prerequisite: PSCI 100 or WMGS 100. Cross-listed as WMGS 345. Three credits.
PSYC 100.66 Introduction to Psychology CRN 53146	September 5, 2017 - April 9, 2018	This course is a survey of the major topics of psychology as well as an introduction to the methodology of psychological research. PSYC 100 is a prerequisite for all other courses in psychology except PSYC 291, 292, and 390. Six credits.

COURSE	DATES	DESCRIPTION
Z. Hayes	Online	
PSYC 355.66 / .67 Lifespan Developmental Psychology for the Health Sciences II: Adulthood and Aging CRN 53232 CRN 53294 P. Hauf	January 3 - April 9, 2018 Online	Lifespan development is an exploration of the biological, cognitive, and psychosocial changes that occur across different periods of life. Whereas the course <i>Lifespan Developmental Psychology for the Health Sciences I</i> focuses on developmental changes during childhood and adolescence, this course will provide a basic understanding of human development from early adulthood till death. Age-related changes in behaviour, thinking, emotions, personalities, and social relationships will be explored in relation to maturational processes, individual differences, and cultural expectations. Prerequisite: PSYC 100 and PSYC 354. Three credits.
PSYC 363.66 Applied Psychology - Society (Psychology of Persuasion) CRN 53147 G. Haynes	September 5 - December 4, 2017 Online	The purpose of this course is to provide an introduction to social psychological research and theories in the area of persuasion, and their applications to everyday life and real-world problems. Students will learn how to effectively use the many tools of persuasion in an ethical fashion in both their personal and professional lives. Specific topics to be covered include the major tools of persuasion (reciprocity, commitment, liking, social proof, and scarcity), persuasive language (both verbal and non-verbal), advertising, propaganda, and resisting influence. Prerequisite: 12 credits PSYC. Three credits.
PSYC 372.66 Cultural Psychology CRN 53148 T. Callaghan	September 5 - December 4, 2017 Online	The question of how culture influences human behavior and mind will be explored. For many years research and theory in psychology have been based on studies conducted primarily in Western technological societies. There is growing concern that the basic principles of the discipline may not apply in other cultural contexts. The course will consider the historical roots of studying culture in psychology and related disciplines, the socialization of infants and young children into the practices and routines of the culture, and evolutionary, developmental and cultural influences on the building and maintaining of human relationships. Varieties of experiences and practices related to mental and physical health that exist in the cultures of the world will also be considered. The course will provide a comprehensive review of contemporary research findings and theoretical viewpoints as the many facets of this fast-growing discipline of psychology are explored. Prerequisite: 12 credits of PSYC. Three credits.
PSYC 374.66 Human Development Across Cultures CRN 53149 T. Callaghan	January 3 - April 9, 2018 Online	The main focus in this course will be to consider how cultural context has an impact on the course of human development. Human organisms develop within cultural groups. Human development is best considered within the framework that sees the developing child, their parents or other agents of socialization, and the culture as bundled together within a system of mutual influence and co-construction. The biological predispositions for personality, cognition, and social development will provide a blueprint for the possible paths that the development of these processes could take, but only as these predispositions unfold within a particular cultural ecology will the developmental path be determined.

COURSE	DATES	DESCRIPTION
		Cultural studies of human development help us to understand how diversity in cultural environments impacts the nature of parenting beliefs and practices, and through these agents of socialization, the course of children's development. Three credits. Prerequisite: 12 credits of PSYC.
RELS 120.66 Religion, Spirituality, and Health CRN 53233 R. Tekel	September 5, 2017 - April 9, 2018 Online	This introductory course provides a thematic focus on spirituality, healing and well-being in selected Eastern and Western religious traditions. Each unit of study includes an introduction to the tradition; explore spiritual paths pursued by its practitioners; examines characteristics of illness, healing, and well-being in the tradition; and explore one or more specific contemporary health concerns and healing practices which arise from within each religious tradition. Six credits.
RELS 295.66 Religion and Politics CRN 53138 L. Stan	September 5 - December 4, 2017 Online	This course is an examination of the impact of religion on politics and politics on religion. Students will consider the relationship between religion and politics in the Middle East, Northern Ireland, India and Pakistan, Eastern Europe and North America. Case studies will demonstrate interactions between the state and Christianity, Islam, Hinduism, Judaism, as well as the influence of religion on citizenship, education, the party system, and social issues. Cross listed as PSCI 295. Three credits.
SOCI 101.66 Foundations of Sociology CRN 53235 D. Smythe	September 5 - December 4, 2017 Online	This course introduces students to the origins and development of sociological thinking and research, beginning with the foundations of the discipline in the 19th century. Students are then introduced to the concepts and methods within sociology. The objective is to explore the extent and limits of our capacity to change the social world by reference to sociological research in both a Canadian and global context. This course is a prerequisite for Sociology 102. Three credits.
SOCI 102.66 Contemporary Sociology CRN 53236 D. Smythe	January 3 - April 9, 2018 Online	This course builds on the foundations of sociological theory, methods and historic considerations established in SOCI 101. Students will explore a range of topics dealing with various aspects of social inequality, culture, integration, and ideological conflict in both a Canadian and global context. Together with SOCI 101, this course provides the prerequisite for all other sociology courses. Prerequisite: SOCI 101. Three credits.
SOCI 221.66 Sociology of Marriage and Family Life CRN 53237 N. Verberg	September 5 - December 4, 2017 Online	This course analyzes the institution of the family life from a sociological perspective. It provides an overview of social changes over the past century, such as the falling birth rate, the rise in cohabitation and the legalization of same-sex marriage. Topics include marriage and fertility trends, the rise of intensive parenting and the dual earner family, the normalization of separation and divorce, the social cost of family violence and how technology is influencing parenting. Credit will be granted for only one of the SOCI 221, SOCI 210 or WMGS 210. Cross-listed WMGS 221. Three credits.
SOCI 230.66 Sociology of Education CRN 53240	September 5, 2017 - April 9, 2018 Online	This course provides students with a social interpretation of education in Canada, emphasizing contemporary structures. Students will investigate the relationship between education opportunity and conditions of inequality arising from socioeconomic status, the economy, family and religion.

COURSE	DATES	DESCRIPTION
D. Smythe		Prerequisite: SOCI 100. Six credits.
SOCI 250.66 Deviance and Social Control CRN 53242 D. MacDonald	September 5, 2017 - April 9, 2018 Online	This course introduces students to the processes of deviance and social control by critically examining the social category of deviance and its use in social institutions and daily social practices. Topics include: Mental illness, drug and alcohol use, alternative sexualities, social violence, business crime, the normalization of disability; and forms of social control such as the judicial system, disability, medicine, education, and social interaction. Prerequisite SOCI 100. Six credits.
STAT 101.66 Introductory Statistics CRN 53243 TBA	January 3 - April 9, 2018 Online	This course teaches statistics for students in business and arts. Topics include: descriptive statistics; data collection, tabulation, and presentation; measures of central tendency and variability; binomial, normal, and chi-square distribution; estimation of parameters and tests of hypothesis; simple linear regression and correlation; and an introduction to a statistical computer package. Credit will be granted for only one of STAT 201 and STAT 224, 231, PSYC 292. Three credits.
WMGS 221.66 Sociology of Marriage and Family Life CRN 53238 N. Verberg	September 5 - December 4, 2017 Online	This course analyzes the institution of the family life from a sociological perspective. It provides an overview of social changes over the past century, such as the falling birth rate, the rise in cohabitation and the legalization of same-sex marriage. Topics include marriage and fertility trends, the rise of intensive parenting and the dual earner family, the normalization of separation and divorce, the social cost of family violence and how technology is influencing parenting. Credit will be granted for only one of the SOCI 221, SOCI 210 or WMGS 210. Cross-listed SOCI 221. Three credits.
WMGS 345.66 Women and Politics CRN 53145 L. Stan	January 3 - April 9, 2018 Online	This course is an introduction to the study of women and politics this course has three parts: feminist political thought and the women's movement; political participation and representation; and public policy. Topics include feminist political thought in the Western political tradition; the evolution and politics of women's movement, women's participation in political parties and legislatures; women and work; and the welfare state. Prerequisite: PSCI 100 or WMGS 100. Cross-listed as PSCI 345. Three credits.

POST RN PROGRAMS BY DISTANCE

POST RN BACHELOR OF SCIENCE IN NURSING (DISTANCE)

Registered nurses can complete their degree through distance education while living and working in their own communities. The 63-credit curriculum is designed around core nursing competencies with flexibility that allows students to select courses meeting professional interests and practical needs. All course required for completion of the distance nursing programs are delivered online through Distance Education format utilizing a learning management system called Moodle.

A current RN Registration is required for all distance nursing programs.

PART TIME POST RN CERTIFICATE PROGRAMS

St. Francis Xavier University is pleased to offer certificate programs in clinical specialty areas to Post RN students through distance education. Designed specifically for practicing nurses, these courses enable nurses to develop a stronger theory base, enhance their nursing practice, and address health care needs across nursing practice and life continuums. Each course is transferable into the StFX Bachelor of Science in Nursing Program and a certificate of completion is awarded upon successful completion of all required courses. Each certificate program is comprised of four required courses valued at 3 credits each, totaling 12 credits overall.

- **CERTIFICATE IN CONTINUING CARE**

This program is designed to prepare registered nurses to move into the area of home health care. This program enables nurses to move from acute care to home health care and expand their professional competencies and knowledge. The core curriculum includes the following courses:

N115: Health Teaching and Learning

N135: Contemporary Issues in Nursing

N205: Community Health Nursing

N425: Comprehensive Health Assessment

- **CERTIFICATE IN GERONTOLOGICAL NURSING**

This program is designed to prepare registered nurses to deliver holistic, effective care to older adults. Developing knowledge and practical skills enables nurses to address comprehensive needs of older client population, identifying strengths as well as professional care needs. The core curriculum includes the following courses:

N115: Health Teaching and Learning

N245: Aging and the Older Adult

N425: Comprehensive Health Assessment

N488: Challenges in Aging: Implications for Nursing

Information / Registration:

Toll free: 1-800-565-4371

Email: distance.nursing@stfx.ca

www.sites.stfx.ca/continuingeducation/distance_nursing

Distance Nursing Programs

Continuing & Distance Education

St. Francis Xavier University

PO Box 5000, Antigonish, NS B2G 2W5

POST RN BScN - DISTANCE NURSING - FALL/WINTER SCHEDULE

COURSE	DATES	DESCRIPTION
BIOL 115.77 Microbes in Human Health CRN 53281 Lab CRN 53283 V. Karunakaran	January 4 - March 16, 2018 Online	An introduction to microorganisms from a human perspective, this course deals with viruses, bacteria and fungi. Topics include bacterial structure and function, bacterial genetics and antibiotic resistance, and viral structure and infection. Restricted to nursing students. Prerequisites: BIOL 105 , completed or concurrent. Three credits.
BIOL 251.77 Human Anatomy and Physiology I CRN 53271 Lab CRN 53272 V. Karunakaran	September 5 - November 10, 2017 Online	Using an integrated approach to the study of the integumentary, skeletal, muscular, nervous, and endocrine systems, this course provides students with a comprehensive working knowledge of the anatomy and physiology of these systems. Three credits.
BIOL 252.77 Human Anatomy and Physiology II CRN 53284 Lab CRN 53285 V. Karunakaran	January 4 - March 16, 2018 Online	As an integrated study of the cardiovascular, respiratory, urinary, reproductive, and digestive systems, this course provides students with a comprehensive working knowledge of the anatomy and physiology of these systems. Three credits. Prerequisite: BIOL 251.
CHEM 150D.77 General & Biological Chemistry CRN 53268 Lab CRN 53269 M. Aquino	September 5, 2017 - March 23, 2018 Online	Topics include basic concepts of general chemistry, an introduction to organic nomenclature and the reactive of functional groups, and coverage of the fundamentals of biological chemistry. Six credits.
DNUR 115.77 Health Teaching and Learning CRN 53273 M. MacLellan	November 13, 2017 - January 26, 2018 Online	In contrast to health protection and illness prevention, health promotion is a broad and holistic concept. This course explores the concept of health promotion; the nurse's role in health promotion; the teaching-learning process; population health; social action and justice; and the socio-cultural, economic, and political factors that influence health and health behaviour. Three credits.
DNUR 135.77 Contemporary Issues in Nursing CRN 53263 D. Vandewater / TBA	September 5 - November 10, 2017 Online	The foundation for all subsequent nursing courses, this course explores the evolution of nursing as a profession, including its theoretical and philosophical bases. Topics include Orem's self-care theory, legal and ethical issues, health care reform, the image of professional nursing, and changing health care priorities. Three credits.

COURSE	DATES	DESCRIPTION
DNUR 201.77 Community Mental Health Nursing I CRN 53265 M. Thompson	September 5 - November 10, 2017 Online	This course introduces the application of mental health nursing principles to specific clinical disorders. A subsequent elective course, DNUR 202, builds on the foundations explored in this course. Practice component. Three credits.
DNUR 205.77 Community Health Nursing CRN 53278 M. MacLellan	January 29 - April 6, 2018 Online	This course explores the role of the community health nurse in the context of a changing health care system. Topics include population health, primary health care, community assessment, epidemiology and demography, environment and ecology, cultural competence, ethics, and community-as-partner. Three credits.
DNUR 300.77 Research Methods CRN 53275 Lab CRN 53290 A. Gillis	November 13, 2017 - April 6, 2018 Online	This course introduces students to research methods used in nursing science. Topics include conducting and appraising research; concepts of research design, implementation, analysis, and interpretation; descriptive and inferential statistics; quantitative and qualitative research design; and research ethics and biases. Six credits.
DNUR 330.77 Legal and Ethical Issues in Nursing CRN 53276 A. Belardo	November 13, 2017 - April 6, 2018 Online	This course examines the moral and ethical implications of various practices in the field of health care as they affect human life and the basic dignity of the person. This course also explores the moral, ethical, legal, and theological issues raised by recent developments in the life sciences. Cross-listed as RELS 300. Six credits.
DNUR 415.77 Nursing of Adults II CRN 53266 C. Gregory	September 5 - November 10, 2017 Online	This is a theoretical and practice-based course exploring chronic health issues related to diseases of the nervous, endocrine, and sensory systems, among others. In a primary, secondary, or tertiary setting, students will deliver comprehensive medical or surgical nursing care to adults at risk for or experiencing a complex health problem. Leadership practice component. Three credits.
DNUR 425.77 Comprehensive Health Assessment CRN 53279 M. MacNeil	January 29 - April 6, 2018 Online	This theory and practice course focuses on a systematic assessment of the well adult. Students will incorporate health history and physical examination of body systems in identifying self-care requisites for a diverse population. Three credits.
DNUR 483.77 Hospice Palliative Care Nursing CRN 53280 D. Vandewater	January 4 - March 16, 2018 Online	This course provides an overview of theories, current practices, and relevant issues in the field of palliative care, with a focus on the nurse's role. In line with the philosophy of nursing at StFX, students will explore concepts of self-care and health promotion as they relate to quality of life issues. Three credits.

COURSE	DATES	DESCRIPTION
DNUR 488.77 Challenges in Aging: Implications for Nursing CRN 53267 D. Vandewater	September 5 - November 10, 2017 Online	Using nursing and sociological perspectives on aging, students will explore holistic care of the older client, including current gerontological issues and trends and their implications for nursing. This course has an integrated nursing practice component. This course may be used as an open or NURS elective by third or fourth-year BScN students. Three credits.
DNUR 490.77 Forensic Nursing CRN 53270 S. Wilson	September 5, 2017 - January 26, 2018 Online	Forensic nursing refers to the application of nursing science and knowledge to legal proceedings. This course will examine the application of nursing science to the investigation and treatment of trauma, death, violent or criminal activity, and traumatic accidents within the clinical or community institution. Patient populations to be considered include victims of sexual assault; elder, child, and spousal abuse; unexplained or accidental death; trauma and assault; as well as the perpetrators of these and other criminal activities. Six credits.
DNUR 494.77 Leadership and Management in Nursing CRN 53274 A. Gillis	November 13, 2017 - January 26, 2018 Online	This course is an examination of nursing leadership theories and management models and their relationship to client care. The course explores the changing roles and expectations for registered nurses as leaders in the health care system. Three credits.

GRADUATE STUDIES IN EDUCATION: MASTER OF EDUCATION

Graduate courses in education are offered in the fall, winter, spring, and summer terms primarily online (most online courses are offered synchronously). Students are normally required to complete a residential component during the month of July immediately following acceptance into the program. Because the majority of MEd candidates study part time, the fall, winter, and spring courses are offered in evenings and occasionally on weekends.

For Admission Requirements, please see <http://sites.stfx.ca/continuingeducation/master>.

PROGRAM OVERVIEW

StFX offers a MEd degree with specialization in Educational Leadership and Administration or in Curriculum and Instruction. Students must complete the specified core courses and choose electives appropriate to their interests.

There are three options by which a student may complete the requirements for the MEd: a thesis route, a project route or a course-based route. Students who choose the thesis route must complete 24 credits in graduate education courses and a 12-credit thesis. Students who choose the project route must complete 30 credits in graduate education courses and a 6-credit project. Students following the course-based route are required to complete 36 credits in graduate education courses.

Candidates for the MEd are normally required to take EDUC 534 and EDUC 505 as their first two courses in Antigonish during the summer session immediately after being accepted into the program. EDUC 505 is a prerequisite for EDUC 506, EDUC 507 and EDUC 508. Normally, EDUC 506, EDUC 507, or EDUC 508 is taken after core courses are completed. EDUC 506 or 507 is required in the thesis and project route; EDUC 508 is required in the course-based route.

For more information, please see: <http://sites.stfx.ca/continuingeducation/master/overview>

EDUCATIONAL LEADERSHIP AND ADMINISTRATION STREAM

First Summer:

534	Introduction to the Foundations of Education	3 credits
505	Introduction to Educational Research	3 credits

Educational Leadership and Administration Core classes to be taken prior to final research course:

561	Leadership and Administrative Theories	3 credits
533	Dynamics of Change	3 credits
573	Professional Development and Supervision	3 credits

Final Research Course:

506	Quantitative Research Methods in Education	3 credits
	or	
507	Qualitative Research Methods in Education	3 credits
	or	
508	Critical Research Literacy in Education	3 credits

Electives: see course-based, project-based or thesis routes below.

EDUCATIONAL CURRICULUM AND INSTRUCTION STREAM

First Summer:

534	Introduction to the Foundations of Education	3 credits
505	Introduction to Educational Research	3 credits

Curriculum and Instruction Core classes to be taken prior to final research course:

527	Principles of Learning	3 credits
532	Curriculum Theory	3 credits
536	Program Development	3 credits

Final Research Course:

506	Quantitative Research Methods in Education or	3 credits
507	Qualitative Research Methods in Education or	3 credits
508	Critical Research Literacy in Education	3 credits

Electives: see course-based, project-based, or thesis routes below.

COURSE-BASED, PROJECT OR THESIS

Master of Education degrees in Educational Leadership and Administration, and Curriculum and Instruction are available through the following routes:

Course Based Route

Core Courses	18 credits
Electives	18 credits

or

Project Based Route

Core Courses	18 credits
Electives	12 credits
590: Project	6 credits

or

Thesis Route

Core Courses	18 credits
Electives	6 credits
599: Thesis	12 credits

Project and Thesis students have the opportunity to enroll in EDUC 593 (Directed Study) as one of their electives.

Electives are to be selected from the graduate courses offered in Education. No substitution or transfer of credit will normally be allowed for core courses. Graduate courses which may be taken for credit towards a Master of Education degree are listed in the Academic Calendar. Note: Not all courses are offered each year.

http://sites.stfx.ca/registrars_office/academic_calendar.

Normally only students who have been accepted into the StFX Master of Education Program are eligible to enroll in graduate education courses offered through St. Francis Xavier University. Graduate students in good standing from a graduate program at another university may also apply to take up to 6 credits of MEd courses at StFX. A letter of permission from the student's current university must be supplied.

You can download the Application for Admission to Graduate Studies which includes the Confidential Report on Application forms at: http://sites.stfx.ca/continuingeducation/master/application_forms.

For further information, contact the Continuing & Distance Education Department at (877) 867-3906 (toll free) or email med@stfx.ca.

INTERNATIONAL STUDENTS

For more information, please see: <http://sites.stfx.ca/continuingeducation/master/international>.

COHORTS

In partnership with various school boards the StFX Faculty of Education offers Master of Education cohorts in program areas of identified need. These cohorts provide groups of teachers with opportunities to pursue learning together as they build their capacity to provide leadership for the improvement of education within their school board. For further information, please call the Program Office at (902) 867-3906 or 877-867-3906 (toll free).

PART-TIME STUDY

The majority of Master of Education students are enrolled on a part-time basis. Students normally take one course per term. To accommodate educators who work at school during the day, courses are usually scheduled in the evening or occasionally on weekends. Most part time students can expect to finish a course based program in about 2.5 years or less. Part-time thesis and project students will require a longer time frame and should discuss with their advisor an estimated completion date.

FULL-TIME STUDY

Refer to: <http://sites.stfx.ca/continuingeducation/master/overview> for information on full-time study.

MASTER OF EDUCATION COURSE SCHEDULE 2017-2018

F = Fall term (September – December)	Registration deadline: August 18, 2017
W = Winter term (January – March)	Registration deadline: December 1, 2017
S = Spring term (April – June)	Registration deadline: March 2, 2018

Online registration is available to all Master of Education students beginning **July 19**. Registration is on a first-come, first-served basis. Enrolment is limited. Please note registration deadlines. Courses that do not have a minimum enrolment with be cancelled.

An administration fee of \$100 will be applied to students dropping courses within the two weeks prior to the course start date.

Students enrolled in online or blended courses are required to have a microphone (on-board or external) and speakers. Most courses will have an online component as indicated. Unless otherwise stated, online courses will be held via Collaborate.

**NON COHORT
ONLINE**

COURSE	DATES	DESCRIPTION
EDUC 508.66 (F) Critical Research Literacy CRN		This course examines educational research issues and trends from the perspective of professional practice. Students will explore a variety of educational research publications in relation to their own educational context. Prerequisite: EDUC 505.
EDUC 527.66 (F) Principles of Learning CRN 53297 D. Graham	Tuesdays, 7:00pm – 10:00pm September 12 – November 28, 2017	This course examines theories of learning and development and their implications for instruction. In addition to the general cognitive and behaviourist theories, the course will focus on the aspects of cognitive learning that are relevant to understanding the diversity of learners. Three credits.
EDUC 533.66 (F) Dynamics of Change CRN 53298 W. MacAskill	Mondays, 7:00pm – 10:00pm September 11 – November 27, 2017 (no class October 9, 2017) Plus 3 hours TBD	This course examines major concepts in the successful implementation of change. Students will learn to recognize and understand the ways in which change can have an impact on education.
EDUC 561.66 (F) Leadership and Administrative Theories CRN 53299 I. Robinson	Thursdays, 7:00pm – 10:00pm September 14 – November 30, 2017	This course is an introduction to theory, research, and practice in educational administration. Emphasis is placed on the evolutionary nature of administrative theory and its role in the operation of public education systems.
EDUC 564.66 (F) Administration of Inclusive Schools CRN 53300 S. Barker	Tuesdays, 7:00pm – 10:00pm September 12 – November 28, 2017	Many Canadian educational systems have inclusive schooling as a priority. This course will provide an overview of the movement towards inclusive schools and will explore proven practices in the administration of these schools.
EDUC 569.66 (F) Selected Topics in Education: Poverty and Schooling CRN 53301 A. McNeil-Wilson	Wednesdays, 7:00pm – 10:00pm September 13 – November 29, 2017	This course will examine the enduring and increasing poverty we current see in Canadian society in 2017. We will explore how poverty, as a Social Determinant of Health, impacts individuals and communities. The course will examine research and practices that schools collectively and teacher individually can use to interrupt the detrimental effect of poverty of schools. Graduate students will leave the course knowing what practices are ineffective (but often persistent) and more importantly become familiar with the hopeful practices that are shown to be effective.

<p>EDUC 507.66 (W) Qualitative Research in Education</p> <p>CRN 53302</p> <p>J. Mitton-Kukner</p>	<p>Mondays, 7:00pm – 10:00pm</p> <p>January 8 – March 26, 2018 (no class March 12)</p> <p>Plus 3 hours TBD</p>	<p>This course explores current qualitative methodologies used in educational contexts. Students will explore the components of a research proposal and develop an understanding of methodologies such as phenomenology, ethnography, critical theory, narrative, and action research. Normally EDUC 507 is for students pursuing a thesis or project. Students will develop a qualitative research proposal. Prerequisite: EDUC 505.</p>
<p>EDUC 532.66 (W) Curriculum Theory</p> <p>CRN 53303</p> <p>L. Kearns</p>	<p>Tuesdays, 7:00pm – 10:00pm</p> <p>January 9 – March 27, 2018 (no class March 13)</p> <p>Plus 3 hours TBD</p>	<p>In this course the ideas of major curriculum theorists will be examined and the implications of each position for program development for schooling will be explored.</p>
<p>EDUC 573.66 (W) Professional Development and Supervision</p> <p>CRN 53304</p> <p>I. Robinson</p>	<p>Thursdays, 7:00pm – 10:00pm</p> <p>January 11 – March 29, 2018 (no class March 15)</p> <p>Plus 3 hours TBD</p>	<p>This course addresses the role of supervision in an instructional program, focusing on human resources and the professional development process for instructional and support staff.</p>
<p>EDUC 509.66 (W) Trauma Informed Practice</p> <p>CRN 53305</p> <p>R. Ryan</p>	<p>Tuesdays, 7:00pm – 10:00pm</p> <p>January 9 – March 27, 2018 (no class March 13)</p> <p>Plus 3 hours TBD</p>	<p>This course will promote teacher understanding and effective teaching to support students who have or are experiencing simple trauma, complex trauma and/or intergenerational trauma. Educators will examine the impact of trauma on students and families and explore ways to respond to student needs. The impact of trauma on the concepts of locus of control, self-image and resilience will be studied from the perspective of how teachers can make a difference through building trust and relationships, and utilizing classroom adaptations. Credit will be granted for only one of EDUC 509 and EDUC 569 offered with a similar focus.</p>
<p>EDUC 569.67 (W) Selected Topics in Education: Issues in Supervision</p> <p>CRN 53306</p> <p>W. Mackey</p>	<p>Mondays, 7:00pm – 10:00pm</p> <p>January 8 – March 26, 2018 (no class March 12)</p> <p>Plus 3 hours TBD</p>	<p>This course will explore the critical role that the instructional leader plays in the transformation of schools and increasing student achievement through the supervision of instruction. The course begins by briefly comparing the role of the traditional principal to that of the instructional leader. Time will be spent examining the available tools and skills that the instructional leader has as well as the tasks that lead to the ultimate goal of student achievement through the monitoring of instruction.</p>
<p>EDUC 508.66 (SP) Critical Research Literacy</p> <p>CRN 11001</p> <p>A. Francis</p>	<p>Wednesdays, 7:00pm – 10:00pm</p> <p>April 4 – June 6, 2018</p> <p>Plus 6 hours TBD</p>	<p>This course examines educational research issues and trends from the perspective of professional practice. Students will explore a variety of educational research publications in relation to their own educational context. Prerequisite: EDUC 505.</p>

<p>EDUC 533.66 (SP) Dynamics of Change</p> <p>CRN 11002</p> <p>W. MacAskill</p>	<p>Mondays, 7:00pm – 10:00pm</p> <p>April 2 – June 4, 2018</p> <p>Plus 6 hours TBD</p>	<p>This course examines major concepts in the successful implementation of change. Students will learn to recognize and understand the ways in which change can have an impact on education.</p>
<p>EDUC 536.66 (SP) Program Development</p> <p>CRN 11003</p> <p>M. Olson</p>	<p>Tuesdays, 7:00pm – 10:00pm</p> <p>April 3 – June 5, 2018</p> <p>Plus 6 hours TBD</p>	<p>Program development is investigated from the practitioner’s perspective using narrative inquiry to explore relationships among the four curriculum commonplaces of students, teacher, curriculum, and milieu.</p>
<p>EDUC 561.66 (SP) Leadership and Administrative Theories</p> <p>CRN</p>		<p>This course is an introduction to theory, research, and practice in educational administration. Emphasis is placed on the evolutionary nature of administrative theory and its role in the operation of public education systems.</p>
<p>EDUC 518.66 (SP) Assessment for/of/as Learning</p> <p>CRN 11005</p> <p>E. Kukner</p>	<p>Tuesdays, 7:00pm – 10:00pm</p> <p>April 3 – June 5, 2018</p> <p>Plus 6 hours TBD</p>	<p>The course explores research that informs how appropriate assessment impacts student motivation, engagement and achievement. Formative assessment will be presented as a process that directly involves both students and teacher in generating quality information that informs the decisions teachers and students make before, during, and after instruction. Practical classroom examples and/or case studies will be explored. The course will also explore summative assessment and critically analyze a variety of tools used to evaluating learning with the aim of finding those that align with current research in assessment. Credit will be granted for only one of EDUC 518 and EDUC 569 offered with a similar focus.</p>

COHORT SCHEDULES

CULTURALLY RESPONSIVE PEDAGOGY (CCRSB)

Online/Truro

COURSE	DATES	DESCRIPTION
EDUC 508.68 (F) Critical Research Literacy CRN 53339 L. Kearns	Saturdays, September 16 & October 14 – 9:30am–4:00pm Tuesdays, 6:00pm – 9:00pm September 19, 26, October 3, 10, 24, November 7, 28, December 5	This course focuses upon reading and interpreting educational research in relation to their own educational context. This course will begin to focus the students' attention on their final capping experience.
EDUC 527.67 (W) Principles of Learning CRN 53322 C. Boulter	Mondays, 6:00pm – 9:00pm January 8 – March 26, 2018 (no class March 12) Plus 3 hours TBD	This course examines theories of learning and development and their implication for instruction and assessment, which is culturally responsive. Special attention to the link between relational learning and assessment will be explored.
EDUC 536.67 (SP) Program Development CRN 11012 E. Cormier	Mondays, 6:00pm – 9:00pm April 2 – June 4, 2018 Plus 6 hours TBD	In this course the main ideas of major curriculum theorists will be examined and the implications of each position for program development related to culturally responsive pedagogy will be discussed.

EARLY ELEMENTARY PEDAGOGY COHORT 3

Online/Halifax

COURSE	DATES	DESCRIPTION
EDUC 508.69 (F) Critical Research Literacy CRN 53340 E. Munroe	Saturdays, September 16 & November 18 – 9:00am-4:00pm Mondays, 6:00pm – 9:00pm September 25, October 2, 16, 23, 30, November 6, 13 Asynchronous – October 9	This course examines how to critically read, interpret, and evaluate educational research. Graduate students will have the opportunity to explore and understand the research literature in relation to their particular interest with regards to early elementary pedagogy. The final paper for this course will form the basis of the final capping experience (EDUC 593) in the program.
EDUC 569.68 (W) Selected Topics in Education: Inclusion CRN 53323 K. Fougere	Tuesdays, 6:00pm – 9:00pm January 9 – March 27, 2018 (no class March 13) Plus 3 hours TBD	Graduate students will explore research and practice in inclusive early elementary classrooms and relate these understandings to planning, instruction, and assessment in multi-ability, multi-aged classroom settings.

EDUC 512.66 (SP) Play-Based Curriculum for Lifelong Learning CRN 11013 E. Munroe	Saturdays, April 7, May 26, 2018 – 9:00am-4:00pm Mondays, 6:00pm – 9:00pm April 9, 16, 23, 30, May 7, 14, May 28, 2018 Asynchronous tasks May 21	This course provides graduate students with a deep understanding of the research and practice of incorporating play in early elementary grades in public schools. Planning, assessing and enacting a play-based curriculum are key course outcomes.
EDUC 593 (SP/SU) Directed Study: Capping Experience CRN E. Munroe	April 2 – July 17, 2018	Using teacher inquiry, this capping experience allows graduate students to develop a deepened understanding of an area of professional interest that has relevance to the advancement of early elementary pedagogy in their school or school board.

EARLY ELEMENTARY PEDAGOGY COHORT 4

Online/Halifax

COURSE	DATES	DESCRIPTION
EDUC 505.68 (F) Introduction to Research CRN 53341 A. Murray-Orr	Saturdays, September 23 & November 18, 2017 – 9:00am-4:00pm Wednesdays, 6:00pm – 9:00pm September 27 – November 8, 2017 Plus 3 hours TBD	This course introduces graduate students to approaches to educational research, particularly as it relates to early elementary pedagogy. It also includes a basic introduction to graduate student writing and literature review methodology.
EDUC 536.66 (W) Program Development CRN 53342 A. Murray-Orr	Saturdays January 13 & March 3, 2018 – 9:00am-4:00pm Wednesdays, 6:00pm – 9:00pm January 17 – February 21, 2018 Plus 3 hours TBD	This course introduces graduate students to models of integrating curriculum, focusing on inquiry and teaching 21st century competencies in a complex, possibly multi-aged, multi-ability early elementary classroom.
EDUC 520A.66 (SP) Current Research in Curriculum: Literacy for Early Elementary Learners CRN 11006 K. Stockman	Thursdays, 6:00pm – 9:00pm April 5 – June 7, 2018 Plus 6 hours TBD	This course will enhance graduate students' abilities to plan, teach and assess early literacy development in complex, possibly multi-aged, multi-ability early elementary classrooms.

INDIGENOUS EDUCATION COHORT 3

Online

COURSE	DATES	DESCRIPTION
EDUC 541.66 (F) Administration of Indigenous Schools CRN 53333 L. Lamoureux	Mondays, 7:00pm – 10:00pm September 11 – November 27, 2017 (no class October 9) Plus 3 hours TBD	This course focuses on the history of formal schooling in Indigenous communities and examines issues, challenges, and successes in schooling. Conceptions of learning from First Nations, Metis and Inuit perspectives will be explored. Decolonizing approaches to schooling will be highlighted. The National Panel on First Nation Elementary and Secondary Education for Students on Reserve in Canada has praised the work of MK schools which boast a 75% graduation rate for Mi'kmaw students, twice the national average for Aboriginal students. Several examples will be pulled from MK schools but other case studies of successful decolonizing projects from across the country will be explored.
EDUC 573.68 (W) Professional Development and Supervision CRN 53334 A. McNeil-Wilson	Wednesdays, 7:00pm – 10:00pm January 10 – March 28, 2018 (no class March 14) Plus 3 hours TBD	This course addresses the supervision of an instructional program and the professional development process which enhances learner success. Graduate students to identify ways to support teacher learning in their own particular context.
EDUC 520D.66 (SP) Current Research in Curriculum: Diverse Cultures – Infusing Indigenous Perspectives in Math and Science Education CRN 11011 L. Lunney Borden	Wednesdays, 7:00pm – 10:00pm April 4 – June 6, 2018 Plus 6 hours TBD	This course explores ways that Eurocentricism in math and science education is being decolonized. Case studies, curriculum initiatives and examples of creating spaces for Elder knowledge(s) in schools from a variety of different Indigenous contexts will be celebrated in this course.

MENTAL HEALTH COHORT 4 (Ottawa Area)

Ottawa/Online

COURSE	DATES	DESCRIPTION
EDUC 520I.66 (F) Current Research in Curriculum: Health (Addictions, Substance Abuse and Advanced Research in Trauma) CRN 53324 R. Ryan	Tuesdays, 6:00 – 9:00pm (ET) September 12 – November 28, 2017	A critical exploration of recent theories and research related to current issues in curriculum with a concentration in addictions, substance abuse and trauma.

EDUC 533.67 (W) Dynamics of Change CRN 53327 W. MacAskill	Mondays, 6:00 – 9:00pm (ET) January 8 – March 26, 2018 (no class March 12) Plus 3 hours TBD	This course provides graduate students with a deep understanding of the personal, social, political, emotional, and historical complexities of educational change and assists them in examining their place as a change leader in relation to Mental Health Education
EDUC 593.67 Directed Study: Capping Experience CRN 53343 C. Gilham	September 1, 2017 – March 17, 2018	This capping experience allows graduate students to work in small groups to develop a deepened understanding of an area of professional interest that has relevance to the advancement of Mental Health Education in their school or school board.

MENTAL HEALTH COHORT 5

Online

COURSE	DATES	DESCRIPTION
EDUC 5211.66 (F) Current Research in Instruction – Health: Approaches to Mental Health Education - Mental Health Literacy & Social Determinants of Health CRN 53325 C. Gilham	Tuesdays, 7:00 – 10:00pm September 12 – November 28, 2017	This course provides an exploration of research and approaches to school-based mental health education. Students will explore the balance between supporting mental problems, illness and stigma to the positive support of mental health and inclusion in schools.
EDUC 505.66 (W) Introduction to Research CRN 53326 E. Kukner	Tuesdays, 7:00 – 10:00pm January 9 – March 27, 2018 (no class March 13) Plus 3 hours TBD	This course introduces approaches to educational research, particularly as it relates to mental health education. It also includes a basic introduction to graduate student writing and literature review methodology.
EDUC 509.66 (SP) Trauma Informed Practice CRN 11014 R. Ryan	Tuesdays, 7:00pm – 10:00pm April 3 – June 5, 2018 Plus 6 hours TBD	This course will promote teacher understanding and effective teaching to support students who have or are experiencing simple trauma, complex trauma and/or intergenerational trauma. Educators will examine the impact of trauma on students and families and explore ways to respond to student needs. The impact of trauma on the concepts of locus of control, self-image and resilience will be studied from the perspective of how teachers can make a difference through building trust and relationships, and utilizing classroom adaptations.

OUTDOOR EDUCATION COHORT

Online/Antigonish

COURSE	DATES	DESCRIPTION
EDUC 520J.66 (F) Current Research in Curriculum: Outdoor Education CRN 53344 A. Foran	Field, 8:30am – 5:00pm: September 30, October 28, November 25, 2017 Online, 7:00pm – 10:00pm: September 25, October 23, November 20, December 4, 2017	This course critically examines key strands in outdoor education: environmental education, adventure education, outdoors and risk, outdoors and health, free-range kids, and programs for special populations. Students will explore in detail the theoretical underpinnings of experiential education and practical implications of how this informs current educational practices.
EDUC 573.67 (W) Professional Development and Supervision CRN 53328 E. Cormier	Tuesdays, 7:00 – 10:00pm January 9 – March 27, 2018 (no class March 13) Plus 3 hours TBD	This course addresses the role of supervision in an instructional program, focusing on human resources, instructional initiatives, and the professional development process for teachers and support staff.
EDUC 567.66 (SP) School Law CRN 11008 D. Young	Wednesdays, 7:00pm – 10:00pm April 4 – June 6, 2018 Plus 6 hours TBD	This course provides an examination of legal issues in the field of outdoor education, experiential practices, including field trips and specialized activities, as they relate to school boards, administrators, teachers, and curricular expectations. Consideration will be given to recent legislation and court decisions related to the organization, policy and administration of school districts in Nova Scotia.

PHYSICAL EDUCATION AND HEALTH LEADERSHIP COHORT

Online

COURSE	DATES	DESCRIPTION
EDUC 569.69 (F) Selected Topics in Education: Mentorship Models and Practices within Physical and Health Education CRN 53329 W. Walters	Tuesdays, 7:00pm – 10:00pm September 12 – November 28, 2017	Students will explore in detail the theoretical underpinnings and practical implications of various topics and issues in education.
EDUC 508.67 (W) Critical Research Literacy CRN 53330 D. Robinson	Tuesdays, 7:00pm – 10:00pm January 9 – March 27, 2018 (no class March 13) Plus 3 hours TBD	This course examines educational research issues and trends from the perspective of professional practice. Students will explore a variety of educational research publications in relation to their own educational context.

EDUC 533.67 (SP) Dynamics of Change CRN 11009 S. Berg	Tuesdays, 7:00pm – 10:00pm April 3 – June 5, 2018 Plus 6 hours TBD	This course examines major concepts in the successful implementation of change. Students will learn to recognize and understand the ways in which change can have an impact on education.
EDUC 593.68 (SP/SU) Directed Study: Capping Experience CRN 11071 D. Robinson	April 2 – July 13, 2018	All students enrolled in EDUC 593 are expected to engage in practitioner inquiry and complete a capping experience and to share their work with their peer group, as part of a designated celebration day. This work should focus on an area of professional and personal interest.

SECONDARY SCIENCE EDUCATION COHORT

Online

COURSE	DATES	DESCRIPTION
EDUC 576.66 (F) Specific Issues in Curriculum Development CRN 53331 L. Stiles-Clarke	Wednesdays, 7:00pm – 10:00pm September 13 – November 29, 2017	This course will examine selected contemporary science educational controversies and explore their implications for science curriculum decision-making. Students will examine current issues and problems including connecting with community members and tradespeople, flipped classrooms, technology within the science classroom, and issues with laboratory science versus Makerspaces.
EDUC 505.67 (W) Introduction to Research CRN 53332 L. MacDonald	Wednesdays, 7:00pm – 10:00pm January 10 – March 28, 2018 (no class March 14) Plus 3 hours TBD	This course introduces approaches to educational research, particularly as it relates to science education. It also includes a basic introduction to graduate student writing and literature review methodology.
EDUC 527.66 (SP) Principles of Learning CRN 11010 C. West	Wednesdays, 7:00pm – 10:00pm April 4 – June 6, 2018 Plus 6 hours TBD	This course examines theories of learning and development and their implication for instruction. Special attention to examples in science education such as inquiry-based, experiential learning and contextualization will be explored.

TRANSFORMING LEARNING WITH TECHNOLOGY & DIGITAL RESOURCES COHORT

Online

COURSE	DATES	DESCRIPTION
EDUC 576.67 (F) Specific Issues in Curriculum Development CRN 53335 P. MacEachern	Wednesdays, 6:00pm – 9:00pm September 13 – November 29, 2017	This course will examine selected contemporary educational controversies and explore their implications for curriculum decision-making. Students will examine current issues and problems, with a focus on acting ethically and with critical understanding while using information and communication technology in the context of local and global communities. This course will look at case studies and how to develop media literacy and digital citizenship.
EDUC 593 (F/W) Directed Study: Capping Experience CRN K. MacLeod	September 12, 2017 – March 3, 2018	Using action research, this capping experience allows graduate students to develop a deepened understanding of an area of professional interest that has relevance to the advancement of enhancing learning using digital technologies in their educational context.

PHD IN EDUCATIONAL STUDIES

Inter-University Doctoral Program in Educational Studies

The PhD in Educational Studies is offered in partnership by St. Francis Xavier University, Mount Saint Vincent University, and Acadia University. This research-oriented doctoral program is jointly administered by the Inter-University Doctoral Administrative Committee (IDAC). Applicants are admitted to one university and graduate from that Home Institution of Record. The website for the inter-university doctoral program is www.educationphd.ns.ca.

Doctoral students can focus their studies on one or more of six interrelated themes: curriculum studies, educational foundations and leadership, inclusive education, lifelong learning, literacies, and the psychological aspects of education. Applicants are encouraged to review the research interests of education faculty members at all three participating universities, available at their respective websites. An average of 14 students will be admitted each year: 6 at Mount St. Vincent University, 4 at St. Francis Xavier University and 4 at Acadia University. The IDAC may consider applicants on a case-by-case basis and waive the fixed application date, if deemed warranted and if space is available in the program for that year.

Admission Requirements

- A Master's level degree from a recognized university in education or in a related field of study (a cognate discipline);
- Normally, a graduate thesis in a field related to the proposed doctoral studies. Those applicants who have not completed a thesis are required to submit evidence of their ability to undertake research in education through the completion of a qualifying research paper of sufficient depth and scope to reflect their research competence;
- Evidence of scholarly preparation to conduct research, normally including graduate level courses in quantitative and/or qualitative research methods and design;
- Three letters of reference, normally including two academic and one professional;
- A recent curriculum vitae indicating current initiatives in education and any academic, scholarly work to date;
- A letter of intent indicating a proposed area of study from among the six interrelated themes of educational studies;
- A minimum of A- or 80% average in his or her highest degree.

Note: Qualified applicants will only be admitted if a suitable supervisor and program can be provided. To achieve success in this doctoral program, applicants must demonstrate strong reading, writing, and comprehension skills in the English language.

For further information, contact:

Ruth Ann d'Entremont E-mail: ruthann.dentremont@msvu.ca

Mount Saint Vincent University (2010-2013)

Phone (902) 457-6564 Fax (902) 457-0197

www.educationphd.ns.ca

DIPLOMA / CERTIFICATE PROGRAMS

DIPLOMA IN INTELLECTUAL DISABILITY STUDIES (ONLINE)

The Diploma in Intellectual Disability Studies is a professional/personal development non-credit opportunity for individuals who have some training and/or experience working or living with people who have intellectual disabilities. This online program builds on the knowledge and skills participants already possess regarding community-building and human care (Winner of the 2012 *Award of Excellence* from Canadian Association of University Continuing Education).

The focus of this program is a holistic approach to the needs of persons with intellectual disabilities with emphasis on building community, fostering spirituality, and celebrating individual giftedness. Participants are required to take part in weekly online discussions with the instructor and course participants. The program has a limited enrollment and each 12-week course is offered on a cyclical schedule. The program can be completed in 2.5 years. Upon completion of the 5 courses participants will receive a professional development Diploma in Intellectual Disability Studies.

COURSE	DATES	DESCRIPTION
INDS 110 Foundations of Disability and Caregiving A. Escrader	September 11 - December 8, 2017	This course provides a foundation in the history and evolution of the concept of disability in the West, from socio-cultural and medical perspectives. It also examines social, economic, and political policy approaches and how they have been used to care for, label, or control people with disabilities. The topics are explored through the lens of intellectual disability, but also have general relevance for all disabilities.
INDS 120 Relationships, Advocacy, and Vision A. Escrader	January 15 - April 13, 2018	This course focuses on enduring questions and contemporary issues related to building relationship and community together with people who have intellectual disabilities. This course takes the position that having a disability is not so much an individual problem or deficit as it is a socially- and culturally-mediated phenomenon.
INDS 130 Human Development TBA	September 11 - December 8, 2017	The purpose of this course is to introduce students to the field of human development and to persons with intellectual disabilities. A critical examination of a number of issues related to development will shed light on current practices in human services. This course will focus on insights, challenges, and opportunities related to the cognitive/physical, social/emotional, and spiritual/moral aspects of development and persons with intellectual disabilities.
INDS 140 Building Community M. Hryniuk	January 15 - April 13, 2018	A spiritual approach is used to examine topics such as understanding self/understanding others, spirituality and relationships, and building inclusive communities.
INDS 150 Practicum D. Leuschner	Open Access	The intent of the practicum is to provide an opportunity for learners to apply to the work or home setting the strategies and theories learned in the first four courses. The specific focus of the practicum is to be determined in consultation with the practicum advisor.

Tuition: \$515 per course + texts.

Courses are also offered independently for interest (excluding the practicum).

Information/Registration: Diploma in Intellectual Disability Studies

Phone: (902) 867-3319 or toll free 1-877-867-5562

Email: inds@stfx.ca

www.sites.stfx.ca/continuingeducation/INDS

Continuing & Distance Education

St. Francis Xavier University

PO Box 5000, Antigonish, NS B2G 2W5

CERTIFICATE IN ORGANIZATIONAL LEADERSHIP (ON CAMPUS)

The St. Francis Xavier University Certificate in Organizational Leadership program is an academically rigorous, immersive, and unique opportunity for junior undergraduate students at StFX interested in deepening their leadership knowledge and practice. Students should be in their third year in the Fall 2016.

Within a cohort of limited size, students will progress through four modules, one per term in each of the Fall and Winter terms of the students' third and fourth years of study. These modules are non-credit while remaining explicitly connected to academic learning, making the St. Francis Xavier University Certificate in Organizational Leadership a co-curricular approach to leadership development for StFX students. Participating students' academic records will note the completion of this certificate program.

COURSE	DATES	DESCRIPTION
Module 1 Theoretical	TBD (Fall 2017)	<ul style="list-style-type: none">· Introduction to leadership theories and concepts· Historical and critical perspectives of leadership· Premised upon relational and authentic approaches
Module 2 Analytical	TBD (Winter 2018)	<ul style="list-style-type: none">· Application of concepts to an examination of leaders· Understanding leadership in context· Engagement with leadership narratives in films and books
Module 3 Experiential	TBD (Fall 2017)	<ul style="list-style-type: none">· Learning leadership by doing leadership· Group - based design and execution of a leadership initiative· Premised upon the model of service learning
Module 4 Reflective	TBD (Winter 2018)	<ul style="list-style-type: none">· Capstone module bringing the cohort back together· Reflection and self-assessment exercises· Development of students' own leadership philosophies and pathways

Cost: The cost for the entire program is \$1,700 (\$425 per module). Half of the program fee, \$850, is due September 2017, with the other half due September 2018. Students with financial need may contact StFX Financial Aid (financialaid@stfx.ca) to identify applicable bursary/bursaries which may offset the cost.

Program brochure: <http://sites.stfx.ca/continuingeducation/sites/sites.stfx.ca/continuingeducation/files/Brochure3.pdf>

Application: <http://sites.stfx.ca/continuingeducation/sites/sites.stfx.ca/continuingeducation/files/CertificateApplicationUpdate.pdf>

Contact: For program information, contact Dr. Brad Long, Coordinator: blong@stfx.ca

Applications can be submitted via email, fax, or mail:

Email: Trudy DeLorey, tdelorey@stfx.ca

Fax: 902-867-5154

Mail: Certificate in Organizational Leadership
c/o StFX Continuing and Distance Education
2175 Varsity Drive, PO Box 5000
Antigonish, NS B2G 2W5

SPECIAL INTEREST COURSES

StFX Continuing & Distance Education offers a variety of non-credit special interest courses including University Math Preparation and Teaching English as a Second Language. Workshop topics vary through the term but may include broad categories such as computer programs, art workshops and modern languages (e.g., French, German, and Spanish).

55+ LEARNING LUNCHES & MINI LECTURE SERIES (Antigonish)

COURSE	DATES	DESCRIPTION
Learning Lunches and Mini-Lecture Series for 55+ Presenters and topics TBA For additional information call (902) 867-5561 or email: tdecorey@stfx.ca	Learning Lunches - 3rd Wednesday of the month (except December) 12:00 to 1:00 pm Sept 20, Oct 18, Nov 15, Dec 13 Mini-Lectures Series - 10:00 am to Noon: Tuesdays, Oct 3, 10 & 17, Nov 7, 14 & 21, 2017	StFX Continuing & Distance Education offers a series of Learning Lunches and Mini-Lectures in partnership with People's Place Library, Antigonish. Talks are presented once a month, September to May in People's Place Library or other locations in Antigonish and other dates as announced. Content is geared toward adults 55+ but talks are open to the general public and are free of charge. Pre-registration requested for Mini-Lectures: call 867-5561 or email tdecorey@stfx.ca ; nutrition break provided. Registration not required for Learning Lunches; bring your lunch and enjoy an hour of interesting and informative discussion.

UNIVERSITY MATH PREPARATION (Online)

COURSE	DATES	DESCRIPTION
University Math Preparation D. MacFarlane	January 22 - March 2, 2018 Tuition: \$373.75 (includes HST) Registration deadline: January 19, 2018	This non-credit interactive online course is intended to prepare students for university level math courses. Some of the main topics studied in this course are mathematical functions, trigonometry, and an introduction to limits. This online course uses Moodle and Collaborate™ (a microphone and speakers or headset is required) and features 12 lessons, video lectures, supplementary materials as well as guidance and feedback from the instructor. This is a great opportunity to prepare for successful participation in university math courses, from the convenience of your home, and with flexibility for your schedule.

WRITING FOR ACADEMIC PURPOSES (Online)

COURSE	DATES	DESCRIPTION
Writing for Academic Purposes L. Arnold	January 22 - March 2, 2018 Tuition: \$373.75 (includes HST) Registration deadline: January 18, 2018	This non-credit interactive online course offers practical strategies for improving skills in academic essay writing. Lessons cover topics such as writing annotated notes and avoiding plagiarism, formulating a thesis statement and constructing a solid outline, as well as proofreading and revising drafts. Students will learn how to correct common errors in grammar, spelling and vocabulary, and how to compose effective introductory and concluding paragraphs. This online course uses Moodle and Collaborate™ (a microphone and speakers or headset is required) and features 12 lessons, video lectures, supplementary materials as well as guidance and feedback from the instructor. This is a great opportunity to improve your writing skills from the convenience of your home, and with flexibility for your schedule.

TEACHING ENGLISH AS A SECOND LANGUAGE (Antigonish)

COURSE	DATES	DESCRIPTION
Teaching English as a Second Language TBA	March 7 - March 28, 2018 Wednesdays, 6:00 pm - 8:00 pm Registration Deadline: March 3, 2018 Tuition: \$92 (includes HST)	Considering going abroad to teach English? Interested in tutoring a non-English speaker in your hometown? Why not add to your skill set (and resume) in a relaxed atmosphere? Join us for an informal class about Teaching English as a Second Language (TESL)/Teaching English as a Foreign Language (TEFL)/Teaching English to Speakers of Other Languages (TESOL). During group discussions, topics to be addressed will include how to teach reading, writing, speaking, and listening; considering student motives for learning English; addressing grammar issues; and finding resources.

Information / Registration:

Phone: (902) 867-3319 / toll free (877) 867-5562

Fax: (902) 867-5154

email: cmaceach@stfx.ca

<http://sites.stfx.ca/continuingeducation/INDS>

Continuing & Distance Education

St. Francis Xavier University

2175 Varsity Drive, MacDonald Hall

PO Box 5000, Antigonish, Nova Scotia B2G 2W5

UNIVERSITY SERVICES / INFORMATION

■ CAMPUS STORE (StFX Bookstore)

For Bookstore information, check their website at: www.sites.stfx.ca/campusstore/

Texts and course packs for distance courses can be ordered through the StFX Bookstore:

www.sites.stfx.ca/campusstore/students Click on **Ordering textbooks Online (for Distance Students)**

■ LIBRARY (Angus L. Macdonald Library)

Library Services for Distance and Continuing Education Students

www.sites.stfx.ca/library/distance_education - This site provides information, guidance and contact information.

What support is offered?

- Advice on library procedures
- Help with problems involving library cards
- Document delivery of books and journal articles
- Instruction on how to do literature searches
- Assistance with accessing difficult-to-locate material

Register with the StFX Library

In order to access StFX's online library resources, check out books or use our document delivery services, you must first register as a library patron and then update your account each year of your program. Please register or update your information before you require these services to avoid any delays. You can register in person or simply go to the **Library Website** and select **"Get a StFX Library Card"** from the left menu. Select the link for Distance Students Once the web form opens, fill in all the fields and hit "Submit". You should be registered within two (2) business days, unless otherwise stated. All library correspondence is done via your StFX e-mail account, so please be sure to check your messages often. For general inquiries, call our Circulation Desk at (902) 867-2228. If you have research-related questions, our on-duty reference librarian will be happy to assist you. Call (902) 867-2242 or e-mail reference@stfx.ca.

To access databases:

1. Go to library homepage: www.sites.stfx.ca/library/
2. Select the **Subject Guide** that corresponds to your course from the center of the page or the top left corner.
3. Select the **FIND ARTICLES** tab to discover the databases which correspond to your subject area, or select **ELECTRONIC RESOURCES** to view all available databases.
4. You will be prompted to enter your WebFX user name and password in order to access.

Go to SUBJECT GUIDES

LIBRARY

- ▶ Library Info
- ▶ Hours
- ▶ Specialized Collections
- ▶ Faculty Resources
- ▶ Document Delivery
- ▶ Campus Copyright
- ▶ Need Help?
- ▶ Distance Students
- ▶ Library Directory
- ▶ Book a Study Room
- ▶ My Account
- ▶ Get a StFX Library Card

Angus L. Macdonald Library

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Search for books, articles, CD's and more:

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or ▶ Go to Novanet Classic ▶ Go to worldcat.org

novanet
A CONSORTIUM OF LIBRARIES

ELECTRONIC RESOURCES MY ACCOUNT DOCUMENT DELIVERY REFWORKS

■ TRAMBLE ROOMS – CENTRE FOR ACCESSIBLE LEARNING

The Centre for Accessible Learning welcomes students with documented permanent disabilities and offers them a student-centred program of support. The Tramble Rooms are both a work place and a drop-in centre at StFX. Located on the 1st floor of the Angus L. MacDonald Library, new and returning students come here to meet with Program staff and to receive help with program planning, study skills, time management, tutoring, exam accommodations, alternate format, adaptive technology, and disability grant applications.

Contact: Angus L. MacDonald Library, 1st Floor
Phone: (902) 867-5349
Fax: (902) 867-3979
Email: tramble@stfx.ca

■ THE STUDENT SUCCESS CENTRE

www.sites.stfx.ca/ssc/

The services of the Student Success Centre are available to all StFX students and are designed to complement course work. Students can arrange one-to-one meetings with an instructor to discuss specific work in progress or to assess and improve their academic skills, such as note-taking, time management, grammar, oral presentations, and exam preparation.

The Student Success Centre can help students

- develop a research plan,
- develop a thesis statement,
- organize ideas and source material,
- document sources (MLA, APA)
- write more clearly and logically
- locate a subject tutor

Distance students can fax or email assignments or term papers for feedback; however, students should allow 2 business days for staff to preview submissions.

If you need assistance, contact The Student Success Centre at (902) 867-5221, by email at sscentre@stfx.ca.

UNIVERSITY DIRECTORY

Most inquiries can be handled by the Continuing & Distance Education Office. In some cases you may be referred to another university office.

Office

Continuing & Distance Education (Program Office)
Undergraduate
Master of Education

Numbers

(877) 867-3906
(902) 867-2372
(877) 867-3906
(902) 867-3906
(800) 565-4371
(902) 867-5190
(877) 867-5562
(902) 867-3319

Email

continuinged@stfx.ca
med@stfx.ca
distance.nursing@stfx.ca
inds@stfx.ca
cdesupport@stfx.ca
cdesupport@stfx.ca
www.blackboard.com/Platforms/Collaborate/Support/Support-for-Blackboard-Collaborate.aspx

Distance Nursing (Post RN) Programs

Diploma in Intellectual Disability Studies

Moodle Support for Online courses
Collaborate Teaching & Learning Support
Collaborate Technical Support (24/7)

Academic Offices / Departments

Academic Advising (Undergraduate)

(902) 867-3636
(902) 867-3754
(902) 867-3882
(902) 867-2219
(902) 867-2165
(902) 867-4979
(902) 867-4957
(902) 867-3903
(902) 867-2160

advising@stfx.ca

Admissions Office

Dean of Arts

Dean of Business

Dean of Education

Dean of Science

Office of the Registrar

admit@stfx.ca
jaker@stfx.ca
adurant@stfx.ca
jconnors@stfx.ca
smacmill@stfx.ca
registr@stfx.ca

Other Offices

Business Office (account inquiries / receipts)

Campus Store (Bookstore)

Conference Services (Residence Office)

Extended Library Services

Recreation (Keating Centre)

Student Success Centre

IT Services

(Networks, phone, email, system passwords)

Tramble Rooms - Centre for Accessible Learning

University Switchboard

(902) 867-2123
(902) 867-3738
(902) 867-2450
(902) 867-2855
(902) 867-2228
(902) 867-2181
(902) 867-5221
(888) 860-2356
(902) 867-2356
(902) 867-5349
(902) 863-3300
(877) 867-7839

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tramble@stfx.ca